

## Application – yeah! But how?

A career @ ENGIE is right for you? Then it's "pedal to the metal" for you, if you've got:

- successful secondary school certificate or from 9th grade
- secondary school / poly: good marks = no grade "4"
- All types of school: no behavioural evaluation below "very satisfactory"
- technical interest and readiness to learn
- team player, motivation and good manners
- plus points: successful Biwi-Test or "Basic Education Certificate" ("Bildung für die Praxis"- Urkunde)  
(<http://www.playmit.com/>)

### Your personal ADVERT

With an individualised, error-free application, you advertise yourself. You want to convince us that you're the best apprentice for us. Then what's stopping you! Take some time to apply for an apprenticeship @ ENGIE.

#### 1. Covering letter

Use your covering letter to excite our curiosity about YOU and tell us about yourself. Take your time and compose an individualised covering letter from which we can tell that you want to come to and will fit into ENGIE:

- why are you applying to us specifically?
- why are you so interested in the specific trade apprenticeship you've chosen?
- why are YOU just right for us?
- what can YOU do particularly well?
- what professional experience have you already gained? (Vacation work experience, handiwork in the garage, helping with home improvements, try-out days etc.)

#### 2. Curriculum vitae

Your CV is a summary of your education and professional experience to date. Maybe you've already collected initial experience through work experience in vacations, helping out, try-out days etc? Tell us about it and demonstrate your interest in the world of work.

A proper CV also includes:

- your complete, correct contact data (address, telephone/mobile number, email address)
- precise dates of your time at school and professional activities (work experience, try-out days etc.)
- details of your education

#### 3. Certificate

We want to know the details. Show us what you've achieved at school and send your current certificate with your application.

Everything good and ready? Then give your future career a boost of energy and apply immediately from January. Because that's when we start offering our apprenticeship places.

Energy has a future, your apprenticeship @ ENGIE too! Let's get going together – we're looking forward to hearing from you!